

ATLAS: Steps for Implementation

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Josh Lind
Assistant Registrar

lindj@wou.edu

WESTERN OREGON

UNIVERSITY

Presentation Outline

- Introduction
- Context
- Building Blocks
- Implementation
- Future Steps

WESTERN OREGON UNIVERSITY

Context

- About 5,000 students
- ~55 undergraduate majors; ~60 minors
- Part of Oregon University System
- Banner student information system
- CAPP degree audits

Building Blocks

- Transfer Articulation
 - Needed for full implementation (unless handled by degree audit)
 - Main trading partners
 - Kept up to date
- Degree Audits
 - Needed for full implementation
 - Audits often require significant investment to build and maintain

Steps for Implementation

- Attended administrator training (Jan 2007)
 - Helpful two-day training
 - Sent two people; only one acts as administrator
 - Distributed training materials useful
 - Online reference materials useful
 - New materials for CAS4 very professional

Steps for Implementation

- Year-Term Conversion file
- Course Bank file
 - Developed centrally by OUS to work with Banner
- Academic Program file
 - Set up by individual campus

Steps for Implementation

- Example of flat file for Programs

```
Programs - new.txt - Notepad
File Edit Format View Help
Interdisciplinary Studies,Interdisciplinary Studies-BA, , , , ,0IDS-BA,200209,999999,,30.9999,,Minor,
Interdisciplinary Studies,Interdisciplinary Studies-BS, , , , ,0IDS-BS,200209,999999,,30.9999,,Minor,
International Studies,Asian,Int'l Studies-Asian-BA, , , , ,0INT-AS-BA,200209,999999,,30.2001,,Minor,
International Studies,French,Int'l Studies-French-BA, , , , ,0INT-FS-BA,200209,999999,,30.2001,,Minor,
International Studies,German,Int'l Studies-German-BA, , , , ,0INT-GS-BA,200209,999999,,30.2001,,Minor,
International Studies,Latin American,Int'l Studies-BA, , , , ,0INT-LA-BA,200209,999999,,30.2001,,Minor,
Art,Art-BA, , , , ,1ART-BA,200209,999999,,50.0701,,Minor,
Art,Art-BS, , , , ,1ART-BS,200209,999999,,50.0701,,Minor,
Art,Art-BFA, , , , ,1ART-BFA,200209,999999,,50.0701,,Minor,
Dance,Dance-BA, , , , ,1DAN-BA,200209,999999,,50.0301,,Minor,
Dance,Dance-BS, , , , ,1DAN-BS,200209,999999,,50.0301,,Minor,
Music,Music-BA, , , , ,1MUS-BA,200209,999999,,50.0901,,Minor,
Music,Music-BS, , , , ,1MUS-BS,200209,999999,,50.0901,,Minor,
Contemporary Music,Contemporary Music-BM, , , , ,1CMS-BM,200209,999999,,50.0999,,Minor,
Contemporary Music/Theatre,Contemporary Music/Theatre-BM, , , , ,1CMT-BM,200209,999999,,50.0901,,Minor,
Theatre Arts,Theatre Arts-BA, , , , ,1THA-BA,200209,999999,,50.0501,,Minor,
Theatre Arts,Theatre Arts-BS, , , , ,1THA-BS,200209,999999,,50.0501,,Minor,
English,Linguistics,English-Linguistics-BA, , , , ,2ENG-LG-BA,200209,999999,,23.0101,,Minor,
English,Literature,English-Literature-BA, , , , ,2ENG-LT-BA,200209,999999,,23.0101,,Minor,
English,Writing,English-Writing-BA, , , , ,2ENG-WR-BA,200209,999999,,23.0101,,Minor,
Spanish,Spanish-BA, , , , ,2FLS-BA,200209,999999,,16.0905,,Minor,
German Studies,German Studies-BA, , , , ,2GER-BA,200209,999999,,16.0501,,Minor,
Humanities,Humanities-BA, , , , ,2HUM-BA,200209,999999,,24.0103,,Minor,
Humanities,Humanities-BS, , , , ,2HUM-BS,200209,999999,,24.0103,,Minor,
Philosophy,Philosophy-BA, , , , ,2PHL-BA,200209,999999,,38.0101,,Minor,
Philosophy,Philosophy-BS, , , , ,2PHL-BS,200209,999999,,38.0101,,Minor,
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Steps for Implementation

- Request Import Interface
 - Developed centrally; tested locally
 - Testing was minimal
 - Future improvements:
 - Include more descriptive tags
 - Include instructions if PIN forgotten

Steps for Implementation

- Planning Guide Interface
 - Developed centrally; tested locally
 - Create academic program questions
 - Earned AAOT?
 - 2 yrs foreign language in HS?
 - Select a minor
 - Testing was significant and ongoing

Steps for Implementation

- Planning Guide Interface (cont.)
 - Testing:
 - All expected areas for program appear?
 - Proper requirements based on catalog year?
 - Proper areas based on Answers appear?
 - Proper articulation of courses? With attributes?
 - Unmapped courses appear?
 - E-mail link works?
 - CAPP printing rules accurate?

Future Steps

- Outreach to Campus Community
 - Train general academic advising staff
 - Train Admissions Office staff
 - Develop website with information and links

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